

**SCHOOL DISTRICT OF INDEPENDENCE  
23786 INDEE BLVD.  
INDEPENDENCE, WI 54747  
Regular Board Meeting  
Wednesday, May 7, 2014**

**MINUTES**

The regular monthly meeting of the Board of Education of the School District of Independence was called to order in the English room (311) at 6:35 pm on Wednesday, May 7, 2014 by President Joe Bragger.

**Roll Call:** Present for roll call were Board members Jeff Bautch, Leah Matchey, Joe Bragger and Chuck Walek.

**Proof of public notice:** Dr. Vine confirmed the agenda was legally and properly posted.

**Convene in closed session in accordance with state statute 19.85 1 c to review the 2014-15 Teacher Handbook, and to receive a special education update:** Motion made by Jeff Bautch, seconded by Chuck Walek, to convene in closed session for the discussions on these items. Motion carried on a roll call vote 4-0. Meeting went into closed session at 6:39 pm. (Bob Guza arrived at 7:08 pm.)

**Reconvene in open session to take any action:** Motion made by Leah Matchey, seconded by Jeff Bautch, to reconvene in open session; vote was 4-0 to do so. Meeting re-convened in open session at 7:42 pm. No action was taken on items discussed in closed session.

**Pledge of Allegiance:** The pledge of allegiance was led tonight by Dalton Gamroth.

**Oath of office:** Bob Guza and Chuck Walek recited the oath of office as newly re-reelected members of the Board of Education.

**Board reorganization:**

- **President:** Joe Bragger was nominated to be President on a motion made by Jeff Bautch and seconded by Leah Matchey. There being no other nominations, Leah Matchey made a motion for a unanimous recommendation that Joe Bragger serve as Board President. Motion carried on a vote of 4-0.
- **Vice President:** Chuck Walek was nominated to be Vice-President on a motion made by Bob Guza, seconded by Leah Matchey. There being no further nominations, Jeff Bautch moved for unanimous recommendation that Chuck Walek serve as Vice President. The vote was 4-0 to approve.
- **Treasurer:** Bob Guza was nominated to be treasurer on a motion made by Jeff Bautch and seconded by Leah Matchey. There being no further nominations, Chuck Walek moved to make the unanimous recommendation for Bob Guza to serve as treasurer. The vote on the motion was 4-0.
- **Clerk/Secretary:** Leah Matchey was nominated as Clerk on a motion by Chuck Walek and seconded by Jeff Bautch. There being no further nominations, a unanimous recommendation for Leah Matchey as secretary/clerk was made on a motion by Jeff Bautch, seconded by Chuck Walek. This motion carried on a 4-0 vote.
- **WASB Delegate:** By consensus Joe Bragger was approved as the WASB delegate.

- CESA 4 board annual meeting representative: Due to the fact the CESA 4 annual meeting is June 4 and this date conflicts with the regular board meeting, the board by consensus decided not to have a representative.

**Delegations/Public Input**: Jeff Ruhland spoke thanking the board and administration for the recognitions during staff appreciation week. Marlet Marsolek asked about the process done here for background checks on volunteers.

**Consent Agenda:**

- a) **Treasurer's Report**: Motion to approve treasurer's report including payrolls of April, vendor checks # 129170 – 129297, and expense journal entries # 1969-1992; motion by Jeff Bautch, seconded by Chuck Walek (vote of 4-0 approval).
- b) **Minutes**: Motion to approve minutes of April 2, 2014 regular meeting was made by Chuck Walek, seconded by Jeff Bautch; the motion to approve carried on a 4-0 vote.
- c) **Employment (hires)**:
  - a. Lynn Doelle was approved as district business manager on a motion made by Leah Matchey, seconded by Chuck Walek. The motion carried on a 3-0 vote (Jeff Bautch abstained).
  - b. Allison Gillespie was approved as HS/MS English teacher on a motion made by Leah Matchey, seconded by Bob Guza. Motion carried on a 4-0 vote.
  - c. Anusack Banuvong was approved as a Special Education Cross Categorical teacher on a motion made by Chuck Walek, seconded by Jeff Bautch. Motion carried on a 4-0 vote.
  - d. Emily Becker was approved as a Special Education Cross Categorical teacher on a motion made by Leah Matchey, seconded by Chuck Walek. This motion carried on a 4-0 vote.
- d) **Employment (retire/resignation)**:
  - a. Jill Meyers request for retirement was approved on a motion made by Leah Matchey, seconded by Bob Guza, with qualification that she is not eligible for the district retirement benefits and as such agreeing to waive the March 1 deadline. The motion carried on a 4-0.

**Celebrations and Acknowledgements:**

Thank you and recognition of Kris Oium of Oium Asphalt & Paving for the timely response and labor in getting the lines repainted on the track.

**Discussion:**

- a) **Student Council Update**: Dalton Gamroth presented the reports; events included were the thank you and details of the Milwaukee Arts trip in December, the speaker who presented last week at the student assembly – Chad Varga, the success of the blood drive, and the prom/post prom of April 26.
- b) **Baseball field update**: Darin Pape and Jamie Bautch talked about a proposal to make upgrades to the baseball field. They proposed four options which would upgrade infield and

surface drainage. By consensus the board recommended the formation of an ad-hoc committee comprised of community and district staff. Initial members included: Barry Schmitt, Jeff Bautch, Joe Bragger, Jamie Bautch, and Darin Pape. This committee is charged with further investigation of funding options. They will report back to the board at an upcoming meeting.

- c) **2014-15 Master Schedule and Advisory Time recommendations:** Mr. Schmitt went through the 2014-15 master schedule and discussed the morning meeting and advisory time revisions. He also distributed and reviewed the results of a recent survey given to Independence students and staff on regarding advisory time, as well as responses from area schools and their use of advisory time. By consensus the board supported the proposed 2014-15 master schedule.
- d) **First Reading of Policy #160 – Board Handling Concern:** Dr. Vine outlined the new policy and the cross references it contains.
- e) **First Reading of Policy # 870 – Reporting Procedures for Suggestions, Concerns and Complaints:** Dr. Vine detailed the new policy and the procedures involved.
- f) **First Reading of Policy #345.6 – Graduation Requirements:** Barry Schmitt detailed the recommendation for reducing graduation credits from 27 to 25 credits. This requirement is a carryover from the four period day which required students to take 32 credits. With the current schedule students have ability to take 28 credits. Much discussion ensued surrounding the dilemma of maintaining high standards without unduly punishing students. The board tabled the recommendation and recommended Mr. Schmitt provide more specifics on what options will be required for students who fail two or more classes in the four years.
- g) **Update/create board policy on board roles and responsibilities:** Dr. Vine presented sample policies from other schools. This will be discussed at the July/August board workshop.
- h) **Technology Committee update:** Nick Bergeron and Adam Kohnert presented specifics of the tech committee's recommendation for leasing 200-250 laptops or desktops, contracting for a wires and pliers fixit person and hiring a full time technology coach who can work directly with students and staff to improve use of technology.
- i) **Girl's soccer coop proposal:** Mr. Schmitt presented the background information and Jeff Bautch made a motion to move this girl's soccer to an action item. The information presented was of value in suggesting that Mr. Schmitt is authorized to send in the paperwork to the WIAA for co-op girls soccer participation with Arcadia because the deadline is June 1. Actual participation details will be discussed later.
- j) **Principal Schmitt request to carry over five days vacation:** Leah Matchey moved to discuss this in closed session, and Jeff Bautch seconded the motion. It was approved on a 4-0 vote.

### **Action Agenda:**

- a) **Second Reading/Adoption of Policy #230 Administrative and Supervisory positions:** Motion made by Jeff Bautch, seconded by Chuck Walek, to adopt the policy. Motion carried on a 4-0 vote.

- b) **Second Reading/Adoption of Policy #231 – District Administrator roles & responsibilities:** Motion made by Jeff Bautch, seconded by Chuck Walek to adopt the policy. Motion carried on a 4-0 vote.
- c) **Second Reading/Adoption of Policy #251 – Administrative Duties and Organization Chart:** Motion made by Chuck Walek, seconded by Jeff Bautch, to approve the policy with the change that the word “Superintendent” be replaced by “District Administrator”.
- d) **Second Reading/Adoption of Policy 342.7 – ELL Services:** Motion made by Leah Matchey, seconded by Chuck Walek to adopt the policy. Motion carried on a 4-0 vote.
- e) **OT Services for 2014-15:** Motion made by Chuck Walek, seconded by Leah Matchey, to approve contracting with CESA #4 for the OT services for 2014-15. Motion failed on a vote of 2 yes (Chuck Walek and Leah Matchey) and 3 no (Bob Guza, Jeff Bautch, Joe Bragger). Motion made by Bob Guza, seconded by Jeff Bautch, to approve the hire of Amanda Jensen as OT private contractor for 2014-15. The vote was 3-2 to approve, with Bob Guza, Jeff Bautch and Joe Bragger voting yes, Leah Matchey and Chuck Walek voting no.
- f) **Athletic Contest Training Services for 2014-15:** Chuck Walek made a motion to use sports trainer services for varsity and JV football, varsity and MS wrestling and softball tourneys, and the track relay meet hosted here. Leah Matchey seconded the motion, and the vote was 4-0 to approve.
- g) **Open Enrollment applications for 2014-15:** A summary was presented of the number applying in and out. Leah Matchey moved to approve all the applications, with Jeff Bautch seconding the motion. The vote to approve was 4-0.
- h) **2014-15 Student Accident Insurance participation:** Motion made by Chuck Walek, seconded by Jeff Bautch, to approve the participation in the Student Assurance Inc version of student accident at no cost to the district. Motion to approve was a 4-0 vote.
- i) **2013-14 Calendar Modifications:** Motion made by Leah Matchey, seconded by Jeff Bautch, to approve a move of the last day of school to be May 30. Motion was seconded by Jeff Bautch, and carried on a 2-1 vote (Chuck Walek abstained).

#### **Information:**

- a) **Administrative Reports:** Dr. Vine and Barry Schmitt presented their administrative reports for the month.
- b) **Strategic Planning Update –** The April 26, 2014 meeting report was presented as minutes. Dr. Vine reviewed the process to date and the upcoming schedule of work to be done.
- c) **Review of Board 2013-14 Goals:** A brief review of the progress on completion of goals was done, led by Dr. Vine.

**Convene in closed session in accordance with WI Statute 19.85 (1) (c):** Motion made by Jeff Bautch, seconded by Bob Guza, to convene in closed session in accordance with WI Statute 19.85 (1) (c) to approve 2014-15 teacher contracts, to discuss the 2014 district health insurance proposal, and to discuss a volunteer application, if presented. Motion carried 5-0 on a roll call vote. Meeting

convened in closed session at 10:43 pm.

**Reconvene Open session:** A motion was made by Jeff Bautch, seconded by Leah Matchey, to reconvene in open session. Motion carried on a 4-0 vote. The meeting reconvened in open session at 11:40 pm. Action was taken as a result of closed session discussions were as follows:

- Approval of Barry Schmitt carrying over five (5) days of vacation to the 2014-15 contract year was made by Jeff Bautch, seconded by Bob Guza. This motion carried on a 4-0 vote.
- A motion was made by Jeff Bautch, seconded by Chuck Walek, to approve the teachers' contracts for the 2014-15 school year (vote of 4-0).

**Adjournment:** Chuck Walek moved to adjourn, with a second to the motion made by Bob Guza. Motion carried unanimously, and the meeting adjourned at 12:10 pm.

Minutes submitted by - Leah Matchey, Clerk

BOE minutes 4.2.14 mh