

SCHOOL DISTRICT OF INDEPENDENCE  
23786 INDEE BLVD.  
INDEPENDENCE, WI 54747  
Regular Board Meeting  
Wednesday, April 2, 2014

**MINUTES**

The regular monthly meeting of the Board of Education of the School District of Independence was called to order in the English room (311) at 6:15 pm on Wednesday, April 2, 2014 by President Joe Bragger.

**Roll Call:** Present for roll call were Board members Leah Matchey, Joe Bragger, Bob Guza, and Chuck Walek.

**Proof of public notice:** Dr. Vine confirmed the agenda was legally and properly posted.

**Convene in closed session in accordance with state statute 19.85 1 c to discuss support staff benefits, 2013-14 special education staffing update and 2014-15 occupational therapy options:**

Motion made by Chuck Walek, seconded by Bob Guza to convene in closed session for the discussions on these items. Motion carried on a roll call vote 4-0. Meeting went into closed session at 6:16pm. Jeff Bautch arrived at 6:24pm.

**Reconvene in open session to take any action:** Motion made by Jeff Bautch, seconded by Chuck Walek, to reconvene in open session; vote was 4-0 to do so. Meeting re-convened in open session at 7:45pm. No action was taken on items discussed in closed session.

**Pledge of Allegiance:** The pledge of allegiance was led tonight by Hillary Halama.

**Delegations/Public Input:** Jeff Ruhland spoke for the teacher's organization in thanking the board and administration for including teaching staff representative in the collaborative committees this past year. He also asked for the chance for the teachers to meet with the board to review the teaching staff handbook and address some issues that have been brought forward this year.

**Consent Agenda:**

- a) **Treasurer's Report:** Motion to approve treasurer's report including payrolls of March, vendor checks # 129052 – 129169, and expense journal entries # 1944-1968; motion by Leah Matchey, seconded by Jeff Bautch (vote of 4-0 approval).
- b) **Minutes:** Motion to approve minutes of March 5, 2014 regular meeting and March 18, 2014 special meeting were made by Chuck Walek, seconded by Bob Guza; the motion to approve carried on a 4-0 vote.
- c) **Employment:** Motion made by Jeff Bautch, seconded by Leah Matchey, to move the resignation action to closed session discussion as allowed per Wisconsin State statute 19.85 1 c. The vote on this motion was 4-0 to approve. Taylor Nix was hired as MS track coach for the spring 2014 season on a motion made by Chuck Walek, seconded by Leah Matchey. Motion carried on a 4-0 vote.

## Celebrations and Acknowledgements:

- **Donations to the wrestling general fund:** Acknowledgements and thanks were made to Joe Bragger, Steve & Sue Wozney for donating their pay for work at the regional and sectional wrestling meets back to the district.
- **2013 Division 3 State Champions of Wisconsin Power Rankings in boys' Track and Field award:** Scott Mc Connell explained the power rankings scale and displayed the plaque awarded to Independence for the first place 2013 Boys division three team.
- **Donation from Duane & Ruth Sackett for two participants to attend Badger Girls State:** special acknowledgement was made for Duane and Ruth Sackett and their 25 years of contributions for the purpose of sponsoring two girls each year to attend the Badger Girls State week of activities in the summer. We thank them for their generous contributions over the years to this cause.

## Discussion:

- a) **Student Council Update:** Hillary Halama presented the reports; events included were the summary of the winter sports seasons, the athletic banquet held last week, the FFA workshop event of March 28, upcoming prom and the blood drive planned for April.
- b) **CESA #4 contract for 2014-15 services:** Dr. Vine outlined the service programs and expected costs for the CESA #4 contract in the 2014-15 school year.
- c) **First Reading of Policy #230 – Administrative and Supervisory position descriptions, First Reading of Policy # 231 – District Administrator roles and responsibilities, and First Reading of Policy # 233 – Administrative duties and organizational chart :** Dr. Vine outlined the review and merging of some of the administrative policies to streamline these and clarify issues as related to the current administrative hires.
- f) **First Reading of policy # 342.7 – ELL services:** Dawn Woychik and Holly Knudtson have worked to merge parts of service polices for ELL to consolidate and refine the policy.
- g) **Deletion of changed policies and overlaps:** includes deleting Policy #342.7 (parts 1-2-3), deletion of Policy 343.4 (duplicate of 343.7), deletion of Policy # 343.41 (outdated), and deletion of Policy 346 part 1 (duplicate of 342.8).
- h) **Long range maintenance project update:** updated sheets with the five year plan for the maintenance projects planned/ needed was provided to the board. Completed projects were marked, and input is needed on the plans for implementation of some additional projects with consideration given to budget details. Other project items listed at the meeting that are to be included for future possible budgeting are the next stage of our technology issues (computers, licenses, etc.), the track paint issue, scoreboards for the gymnasium, and phone system upgrades.
- i) **Presence of ambulance at after school athletic events:** Barry Schmitt presented the information on possible cost estimates of this if it were to be required, the WIAA and our school's policies and procedures for handling emergency situations at athletic events, and the various options that could be used. Barry, Leah and Jeff will work on the options and have recommendations/options ready for action at the May board agenda.

## **Action Agenda:**

- a) **Infinite Campus student information system for 2014-15:** Motion made by Jeff Bautch, seconded by Leah Matchey, to approve the conversion bid and the support and training costs of up to \$31,232.30 for the conversions and start ups of the three modules (Infinite Campus, Campus Messenger, and Campus Food Service). Motion carried on a 4-0 vote.

## **Information:**

- a) **Administrative Reports:** Dr. Vine and Barry Schmitt presented their administrative reports for the month.
- b) **Process to Reviewing Advisory Time:** Research needs to be done on this, and possible survey of students to be included. Recommendations should come back to the board at a later date.
- c) **Strategic Planning Update –** The March 24 meeting report was presented as minutes. Joe Bragger reviewed the process to date and the upcoming work to be done.
- d) **Review of Board 2013-14 Goals:** A brief review of the progress on completion of goals was done.
- e) **Trempealeau County Health Department and state requirements on school event food options:** Joe Bragger led the discussion on the letter that we received from the county health department as to the rules regarding serving/sales of food at events held here on school premises, and the need for controls/ monitoring of the food handling and preparation.
- f) **Daycare options for 2014-15:** A brief discussion was held on the issues involved here, and the options being pursued to obtain more information on the subject.
- g) **Future girl's soccer coop discussions:** Barry Schmitt discussed the requests that have been made to date, and options for participation.
- h) **CESA #4 Annual Convention – representative needed:** The CESA #4 annual meeting is scheduled for June 4, the same date as our June board meeting. A motion was made by Jeff Bautch, seconded by Bob Guza, not to attend for this reason. Motion carried on 4-0 vote.

**Convene in closed session in accordance with WI Statute 19.85 (1) (c):** Motion made by Chuck Walek, seconded by Jeff Bautch, to convene in closed session in accordance with WI Statute 19.85 (1) (c) to review options for 2014-15 teacher compensation plan, to discuss the resignation of a teacher, discuss staffing and contract issues for 2014-15, and to review the request of a teacher (April Falkner) to begin work on her masters degree. Motion carried 5-0 on a roll call vote. Meeting convened in closed session at 10:02 pm.

**Reconvene Open session:** A motion was made by Chuck Walek, seconded by Jeff Bautch, to reconvene in open session. Motion carried on a 4-0 vote. The meeting reconvened in open session at 11:01 pm. Action was taken as a result of closed session discussions were as follows:

- Approval of April Falkner enrolling in the Masters Degree program was done on a motion made by Leah Matchey, seconded by Chuck Walek. This motion carried on a 4-0 vote.

- A motion was made by Chuck Walek, seconded by Jeff Bautch, to approve the resignation of Sarah David (vote of 4-0).
- A motion was made by Chuck Walek, seconded by Jeff Bautch, to approve the teacher compensation plan for 2014-15 as presented. Motion carried on a 4-0 vote.
- Motion was made by Jeff Bautch, seconded by Chuck Walek, to offer the hire to the district business manager position including health insurance with the district paying 75 % of the premium. This motion carried on a 4-0 vote.
- Motion made by Chuck Walek, seconded by Jeff Bautch, to approve discontinuing the CESA #10 contract for OT services, and instead to contract for the 2014-15 year with either CESA #4 or with private contractor Amanda Jensen for these services, depending on the bid submission. Motion carried on a 4-0 vote.

**Adjournment:** Leah Matchey moved to adjourn, with a second to the motion made by Chuck Walek. Motion carried unanimously, and the meeting adjourned at 11:04 pm.

Minutes submitted by - Leah Matchey, Clerk

BOE minutes 4.2.14 mh