

ADMINISTRATION GOALS

Proper administration of the schools is most vital to a successful educational program. The general purpose of the district's administration shall be to coordinate and supervise, under the policies of the Board, the creation and operation of an environment in which students learn most effectively. Administrative duties and functions should be appraised in terms of the contribution made to improve instruction and learning. The Board shall rely on its chief executive officer, the District Administrator, to provide at the district level the professional administrative leadership demanded by such a far-reaching goal.

The district's administrative organization shall be designed so that all school operations are part of a single system guided by Board Principals and support staff are expected to administer their responsibilities in accordance with Board policy and the District Administrator's rules and procedures. Vision, initiative, resourcefulness, and wise leadership - as well as consideration and concern for staff members, students, parents, and others - are essential for effective administration.

The District Administrator, each Principal, and all support staff heads shall have the authority and responsibility necessary for his or her specific assignment. Each shall likewise be accountable for the effectiveness with which the assignment is carried out. The Board shall be responsible for clearly specifying requirements and expectations of the District Administrator, holding the District Administrator accountable by evaluating how well those requirements and expectations have been met. In turn, the District Administrator shall be responsible for clearly specifying requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of administration in the district shall be:

- 1) to manage the district's affairs effectively.
- 2) to provide professional advice and counsel to the Board and to advisory groups established by Board
- 3) to implement the management function so as to assure the best and most effective learning programs, through achieving such sub-goals as
 - (a) providing leadership in keeping abreast of current educational developments;
 - (b) arranging for the staff development necessary to the establishment and operations of learning programs that better meet more learner needs;
 - (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials; and
 - (4) providing access to the decision-making process for improvement ideas of staff, students, parents and others.

Reaffirmed April 25, 1988

Reaffirmed Annually September 27, 1993 - October 5, 2011

Reaffirmed March 12, 2018