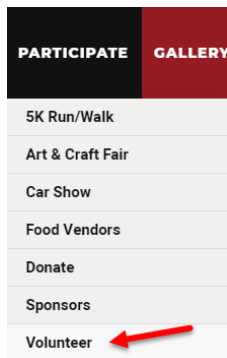


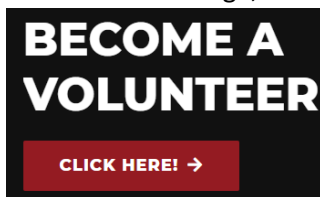
## Volunteer Sign-Up Process

Each participating organization has been assigned volunteer shifts that are unique to their group. Please follow the instructions below to navigate to the Volunteer Sign-Up and use the organizations unique password to view the shifts.

1. Navigate to [www.ashleyforthearts.com](http://www.ashleyforthearts.com)
2. Under the "Participate" tab, select "Volunteer"



3. On the Volunteer Page, select "Click Here" under Become a Volunteer



4. On the top of page, enter the organizations password and select "Submit password"

### VOLUNTEER WITH ASHLEY FOR THE ARTS

#### ASHLEY FOR THE ARTS 2019

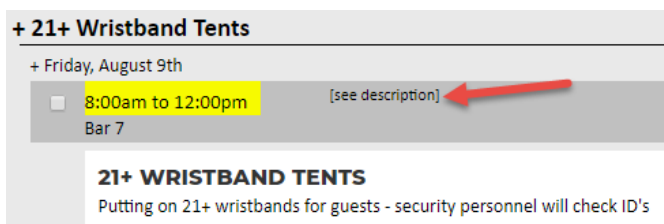
August 8th - 10th, 2019

Please enter the organizations assigned password to access available volunteer shifts. If you do not have a password, please contact Heather by email: [hbailey@ashleyfurniture.com](mailto:hbailey@ashleyfurniture.com)

Thank you for volunteering!

Have a password? Enter it here:

5. Jobs are listed alphabetically then listed by day and time under each job. Select "see description" for information about the job task. (option to sort list by date is in top right corner of the list)  
\*\*\*Note certain jobs require 21+ volunteers



6. Check the box next to the shift time you are wanting to select. If multiple shifts are desired, check the box next to each shift time.

\*\*\*The number of shifts available will display on the right side of page – example “5 spots left” – this means there are 5 more shifts to fill for that specific shift time

+ 21+ Wristband Tents		
+ Friday, August 9th		
<input checked="" type="checkbox"/>	8:00am to 12:00pm Bar 7	[see description] 2 SPOTS LEFT
<input type="checkbox"/>	8:00am to 12:00pm Entrance 5	[see description] 4 SPOTS LEFT
<input type="checkbox"/>	11:45am to 4:00pm Bar 7	[see description] 4 SPOTS LEFT

7. When finished selecting shift(s) scroll to the bottom of the page to complete the volunteer information.

- a. Email address
- b. First Name
- c. Last Name
- d. Mobile Phone
- e. Volunteer Organization – choose from the dropdown the organization to receive your volunteer credit
- f. T-Shirt Size – choose volunteer t-shirt size
- g. Specified Group – if your credit needs to be assigned to a specific group indicate it here (example: basketball, choir, Drama Club)

**WHAT'S YOUR EMAIL ADDRESS?**

We need your email so we can communicate with you.

Your email address:

**REGISTRATION INFORMATION**

Required fields are marked with an asterisk (\*)

First Name \*

Last Name \*

Mobile Phone \*

Volunteer Organization

T Shirt Size \*

Specified Group (ex. Basketball, Choir, etc)

8. Select “SIGN UP TO VOLUNTEER” at the bottom of the page when complete.



9. Volunteer will receive an email with all the shift details and provide an option to “Add to Calendar” as a reminder.