



This document is to be signed by teachers, administrators, interpreters, consultants and other staff members participating in work that involves student data or personal information.

APPROPRIATE USE OF STUDENT DATA AGREEMENT (8/2/16)

The appropriate use of data is critical to determining how a student, class or grade-level is performing. Through the review process, trends can be identified over time. According to *state statute 118.125, .126, .127, Public School Pupil Records*, federal laws such as IDEA, FERPA, National School Lunch, and DPI policies: ***individual student scores obtained from any aspect of the District's assessment program shall remain confidential and only be provided to appropriate school or agency personnel for educational purposes, to the individual student and the student's parent(s)/guardian.*** To that end, the use of data by individual teachers, teacher teams, administrators and other educational professionals must maintain student confidentiality and test security. Consequently, data are to be used with professional discretion that adheres to state and local guidelines.

My signature signifies that I understand and agree to abide by this agreement regarding appropriate use of student data, and will not transmit or disclose confidential data to persons not specifically authorized to have access to these data by the district administrator or designee.

Printed Name _____

Signature _____

Date _____