

SCHOOL DISTRICT OF INDEPENDENCE  
23786 INDEE BOULEVARD, INDEPENDENCE WI 54747  
**BOARD OF EDUCATION REGULAR BOARD MEETING**  
Wednesday, June 1, 2016

**7:00 PM Open Session – Digital Learning Room**

**Call to order & proof of public notice**

The Regular Board Meeting of the Board of Education of the Independence School District was called to order in the Digital Learning room (301) at 7:00 p.m.

Mr. Schmitt confirmed the agenda was legally and properly posted.

**Roll Call of Members:**

Present for roll call were Board Members Leah Matchey, Chuck Walek, Bob Guza, Jeff Bautch, and Joe Bragger.

**Pledge of Allegiance:**

The Pledge of Allegiance was led by Sophie Woychik and Hannah Halama and was recited by all.

**Public Input/Delegations**

- a) Review recent written suggestions or concerns board policy # 870 – 870 in closed session. No other comments.

**Student Spotlight – Senior Boys’ Track Athletes**

**Board Organization**

- a) WASB Delegate to Annual Meeting – January 18-20 – Motion by Jeff Bautch, second by Bob Guza to nominate Leah Matchey as delegate. Motion by Bob Guza, second by Jeff Bautch, to close nominations. Motion carried 4-0.

**Consent**

- a) Treasurer’s report, vouchers and payroll

MONTH: **May 27, 2016**

BALANCE IN GENERAL FUND CHECKING (April 30, 2016 report)	\$ <b>998.070.62</b>
RECEIPTS # 15978-16046	+ \$ 237,576.88
PAYROLLS (April 2016, regular)	66,226.96
EXPENSE REGISTERS:	183,757.71
(MANUAL CHECKS#90002309-90002357	\$ 140, 353.37)
(VENDOR CHECKS # 131823-131933	\$ 43,404.34)

**BALANCE AS OF May 26, 2016**

**\$ 985,662.83**

**SAVINGS ACCOUNT RECAP**

DEBT SERVICE FUND SAVINGS	\$ 37,368.74
STATE INVESTMENT POOL SAVINGS	\$ 129.70

**OUTSTANDING DEBT & NEXT SCHEDULED PAYMENTS:**

**FUND 10**

Short Term Borrowing: \$1,000,000 Principal and \$8,360.67 Interest (**Due 10/28/16**)

**FUND 38**

# 1 Note for WRS prior service liability payoff: Outstanding Balance on Principal \$143,872.96  
Next payment scheduled for Dec 24, 2016 (\$60, 545.01)

**FUND 39 REFINANCED DEBT** (issue 12/17/07)

*Bonds for Building: Outstanding Balance on Principal \$0*

***Final payment was made March 1, 2016 (\$625,000 principal and \$12, 500 interest)***

Motion by Leah Matchey, second by Jeff Bautch to approve treasurer's report. Motion carried 4-0.

b) Minutes of the prior meetings

- i) Minutes of May 4, 2016 Regular Board Meeting
- ii) Minutes of May 11, 2016 Special Board Meeting
- iii) Minutes of May 25, 2016 Special Board Meeting – Two corrections regarding time of Joe Bragger's arrival and time that Chuck Walek called meeting to order.

Motion by Chuck Walek, second by Bob Guza, to approve minutes with two corrections. Motion carried 4-0.

c) Employment (hire)

- i) Teaching Staff – Two hires approved at last meeting; have both declined our offer. Still have English and Math positions open.
- ii) Coaches –
- iii) Support Staff
- iv) Extended Contracts
  - 1) Jason Hovell – Ag and
  - 2) Pam Lehmeier – Vocal Music

Minutes approved last month..

- v) Student Contracts
- vi) Advisors

d) Employment (Resignation/retire)

- i) Teaching Staff

1) Carly Lorenz

Motion by Chuck Walek, second by Leah Matchey, to approve Carly Lorenz's resignation. Motion carried 4-0.

**CELEBRATION**

- a) Donation in memory of Joe Matchey - \$1,000 given by Jane and Broney Matchey, in memory of their son, Joe. To help student athletes with costs associated with sports that they may not be able to afford.

**DISCUSSION** (Possible action)

- a) Student Council update – Hannah Halama gave highlights of the middle/high school activities.
- b) First Reading – MS/HS Handbook – Discussion – changes per Mr. Schmitt. Look into open open campus options for non-traditional students.
- c) First Reading – High School Athletic Handbook – Discussion.
- d) First Reading – Middle School Athletic Handbook – Discussion – Adding items to coaches handbook.
- e) First Reading – Elementary Handbook – Discussion – Discussion about homemade treats being brought in.
- f) First Reading – Faculty Handbook – Discussion – Possibly adding e-cigarettes to tobacco policy.
- g) First Reading – Substitute Teacher Handbook – Discussion – Transgender bathroom discussion.
- h) First Reading – Co-Curricular Handbook – Discussion.
- i) First Reading – Policy 760 Revision – Discussion.

Concession Stand – to redo the concession stand and demo the fish tank area. The Booster Club will help with some of the costs.

- j) Parents on Field Trips – Clarification/Guidance on how we handle this for Rob.

- k) Staffing Update – Math/English/5K/Special Ed/Support Openings

- i) Instructional Coach – Mary Gunderson as part-time option. Thoughts to use for in-house trainer and possibly have her teach here rather than sending teaches on multiple conference.

- ii) Brian Grill – Arcadia are working together to get a new school psychologist.

**ACTION**

- a) Set Lunch Prices

Motion by Leah Matchey, second by Jeff Bautch to increase middle school by five cents (.05) for lunch. Motion carried 4-0.

b) Renew WIAA Membership

Motion by Leah Matchey, second by Bob Guza, to approve membership. Motion carried 4-0.

c) Renew ALIO Contract

Motion by Chuck Walek, second by Bob Guza to approve ALIO Contract. Motion carried 4-0.

d) Approve Phone System Upgrade

Motion by Jeff Bautch, second by Chuck Walek to go with \$23,137 bid. Motion carried 4-0.

e) Set Board Workshop date

Motion by Leah Matchey, second by Jeff Bautch to set July 28<sup>th</sup> at 7:00 pm for Board Retreat. Motion carried 4-0.

f) Approve Promissory Note Refinancing with Independence State Bank. Motion by Leah Matchey, second by Bob Guza, to refinance at 2.5% with Independence State Bank for WRS Liability Loan of current balance of \$143,942.69. Motion carried 4-0.

g) Transfer of Money to Booster club

Motion by Chuck Walek, second by Jeff Bautch, to accept donation from Jane and Broney Matchey and put in Booster club account, in memory of Joe Matchey. Motion carried 4-0.

h) Second Reading – Policy # 412.1 – Full Time Student Definition

Motion by Jeff Bautch, second by Chuck Walek to approve full-time student definition. Motion carried 4-0.

i) Administrator Vacation Days Carryover Request

Motion by Chuck Walek, second by Jeff Bautch to approve Mr. Vanderloop's five-day request to carry over vacation days. Motion carried 4-0.

j) District Administrator Vacation request

Motion by Jeff Bautch, second by Bob Guza to approve Mr. Schmitt's vacation request. Motion carried 4-0.

k) Approve Support Staff Contracts

Motion by Leah Matchey, second by Jeff Bautch to move to closed session. Motion carried 4-0.

l) Volunteer approval

Motion by Chuck Walek, second by Jeff Bautch to approve two requests. Motion carried 4-0.

## **INFORMATION**

- a) Administrator's report
  - i) Mr. Vanderloop – Updated Board of Education on Elementary, Middle School and Special Education
  - ii) Mr. Schmitt – 4-School Co-op (Strengths and Needs of District) Updated Board of Education.
- b) YTD Budget Totals and adjustments  
Mr. Schmitt looking at end of year budget and end of year spending.
- c) District SWIS and Seclusion Data – Report required for the state – Rob gave us a copy of the report.
- d) 2015-16 Board Goals
- e) Board of Education 12 month calendar

## **CONVENE TO CLOSED SESSION** in accordance with WI Statute 19.85(1)

Motion by Chuck Walek, second by Jeff Bautch to move to closed session at 9:20 p.m. Roll call vote – Bob Guza – yes, Leah Matchey – yes, Joe Bragger – yes, Chuck Walek – yes, Jeff Bautch – yes.

- a) 19.85(1) (c) considering employment, promotion, compensation or performance data or any public employee over which the governmental body has jurisdiction or exercises responsibility
  - i) 870 Appeal
  - ii) Support Staff Handbook Changes
  - iii) Support Staff Contracts if moved from open session
  - iv) Administrator Contracts

## **RECONVENE INTO OPEN SESSION TO TAKE ACTION FROM CLOSED.**

Bob Guza and Leah Matchey left the meeting at 9:58 pm, due to possible conflict of interest. They returned to the meeting at 11:40 pm.

Motion by Chuck Walek, second by Jeff Bautch to go to open session at 11:48 pm Motion carried 4-0.

Motion by Chuck Walek, second by Jeff Bautch to compensate Sue Wozney due to extra duties while Leslie is on leave. Motion carried 4-0.

Motion by Jeff Bautch, second by Chuck Walek to approve adjustment to contract for Lynn Doelle. Motion carried 4-0.

Motion by Chuck Walek, second by Jeff Bautch to approve changes to Support Staff handbook. Motion carried 4-0.

## **ADJOURNMENT**

Motion by Chuck Walek, second by Jeff Bautch to adjourn at 11:50 pm Motion carried 4-0.