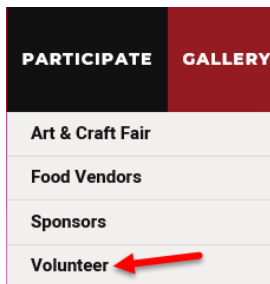# ASHLEY for the Arts

<u>Volunteer Sign-Up Process</u>

Each participating organization has been assigned volunteer shifts that are unique to their group. Please follow the instructions below to navigate to the Volunteer Sign-Up and use the organizations unique password to view the shifts.

1. Navigate to www.ashleyforthearts.com
2. Under the "Participate" tab, select "Volunteer"

PARTICIPATE GALLERY

Art & Craft Fair

Food Vendors

Sponsors

Volunteer

3. On the Volunteer Page, select "Click Here" under Sign-Up to Volunteer

✎

SIGN-UP TO VOLUNTEER

CLICK HERE

4. On the top of page, enter the organizations password and select "Submit"

VOLUNTEER WITH ASHLEY FOR THE ARTS | ASHLEY FOR THE ARTS

August 9th - 11th, 2018

Have a password? Enter it here: [   ]   Submit

5. Jobs are listed alphabetically then listed by day and time under each job. Select "see description" for information about the job task.

   ***Note certain jobs require 21+ volunteers

+ Chicken Cook

Friday, August 10th

☐ 8:00am to 12:00pm   [see description]

CHICKEN COOK
Adult volunteers preferred
1. Loading chicken onto racks to be grilled on charcoal grill
2. Monitor chicken as it cooks, unloading into bins when finished.
3. Maintain a clean environment for sanitary purposes and overall cleanliness.

6. Check the box next to the shift time you are wanting to select. If multiple shifts are desired, check the box next to each shift time.
> ***The number of shifts available will display on the right side of page – example "5 spots left" – this means there are 5 more shifts to fill for that specific shift time

7. When finished selecting shift(s) scroll to the bottom of the page to complete the volunteer information.
    a. Email address
    b. First Name
    c. Last Name
    d. Mobile Phone
    e. Volunteer Organization – choose from the dropdown the organization to receive your volunteer credit
    f. T-Shirt Size – choose volunteer t-shirt size
    g. Specified Group – if your credit needs to be assigned to a specific group indicate it here (example: basketball, choir, Drama Club)

WHAT'S YOUR EMAIL ADDRESS?
We need your email so we can communicate with you.

Your email address:

REGISTRATION INFORMATION
Required fields are marked with an asterisk (*)

First Name *

Last Name *

Mobile Phone *

Volunteer Organization

T Shirt Size *

Specified Group (ex. Basketball, Choir, etc)

8. Select "SIGN UP TO VOLUNTEER" at the bottom of the page when complete.

9. Volunteer will receive an email with all the shift details and provide an option to "Add to Calendar" as a reminder.